

Mobile Music

Creating a lifetime of memories for over 20 years...

(920) 563-9920 . N2413 Kunz Road . Fort Atkinson, Wisconsin 53538

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Wedding Planning Guide

Name: _____ Number of Guests: _____

Address after event: _____

Home Phone: _____ Cell Phone: _____ E-Mail: _____

Place of Performance (Hall): _____ Phone: _____

Name of Contact Person at Facility: _____

Room Name: _____ Stairs: __YES __NO Elevator: __YES __NO

Address of Hall: _____

**Directions to Place of Performance (PLEASE FILL THIS OUT): _____

Total Performance Hours: (: a.m. / p.m.) to (: a.m. / p.m.)

Cocktail Hour _____ to _____

Dinner Music _____ to _____

Dancing _____ to _____

Please describe the type of **DJ personality** you would like in detail (Example: subdued, interactive, etc.):

PHOTOGRAPHER

Company: _____ Phone: _____

Contact Person: _____ E-Mail: _____

VIDEO

Company: _____ Phone: _____

Contact Person: _____ E-Mail: _____

CATERER

Company: _____ Phone: _____

Contact Person: _____ E-Mail: _____

OTHER

Company: _____ Phone: _____

Contact Person: _____ E-Mail: _____

WEDDING PROCEDURES

Wedding Date: _____

DJ to introduce newlyweds as: _____

Bride's 1st Name: _____ Groom's 1st Name: _____

Introduce wedding party before dinner: YES NO

Dinner Starts at (important for setup and possible dinner music): _____ Dinner Ends: _____

Announce cake cutting: YES NO Time: _____

Father of the Bride welcomes everyone: YES NO

Introduce Sayer of Grace As (if applies): _____

Introduce Maid/Matron of Honor for Toast: YES NO NAME: _____

Introduce Best Man for Toast: YES NO NAME: _____

Special Instructions for Guests to have Bride/Groom kiss: _____

Would you like the DJ to Lead Fun After-Dinner Activities (The Napkin Game): YES NO

Would you like the DJ to setup a group picture with everyone on the dance floor (small weddings): YES NO

Approximate time to start the dancing: _____

Which Dance would you like to start the evening with? Bride / Groom or Parent/Child

If one of the parent-child dances (Father/Daughter; Mother/Son; or combination of both) does not start the evening, these dances will normally be the 2nd set of slow dances in the evening

Song for bride and groom's first dance: _____

Song for wedding party to dance to: _____

Song for family and friends to dance to: _____

PARENT / CHILD Dances:

Father / Daughter Dance: YES NO Song: _____

Artist(s): _____

Mother / Son Dance: YES NO Song: _____

Artist(s): _____

Bridal Bouquet Toss: YES NO Garter Toss: YES NO

Garter Take Off: YES NO Garter Take Off: Traditional (hands) Newer (teeth)

Dollar Dance YES NO

Introduce **bride's parents** as: _____

Introduce **groom's parents** as: _____

Any other special people you want introduced: _____

WEDDING PARTY (Use **FIRST** names ONLY please)

Ushers

| Nickname (optional) | Relation To | First Name |
|---------------------|-------------|------------|
| | | |
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&
&

| First Name | Relation To | Nickname (optional) |
|------------|-------------|---------------------|
| | | |
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Bridesmaids and Groomsmen

| Nickname (optional) | Relation To | First Name |
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| First Name | Relation To | Nickname (optional) |
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Maid / Matron of Honor and Best Man

| Nickname (optional) | Relation To | First Name |
|---------------------|-------------|------------|
| | | |
| | | |

&

| First Name | Relation To | Nickname (optional) |
|------------|-------------|---------------------|
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| | | |

Flower Girl & Ring Bearer

| Flower Girl(s) | Relation To | First Name |
|----------------|-------------|------------|
| | | |
| | | |

&

| First Name | Relation To | Ring Bearer |
|------------|-------------|-------------|
| | | |
| | | |

Bride & Groom
